

Brabourne Church of England Primary School

Brabourne, Ashford, Kent TN25 5LQ * Tel/Fax 01303 813276 * email office@brabourne.kent.sch.uk

Headteacher: Mr Andrew Stapley

5th July 2022

Dear Parents/Carers

UPDATES

I wanted to write you before the end of term with a couple of updates.

Staffing

Firstly, we will be saying goodbye to Mrs B (1:1 TA in Neptune Class) at the end of this term. I will be recruiting over the next couple of week for her replacement. We wish Mrs Browne all the very best in her next school and every success for the future.

Wrap-around care

Secondly, please find a sign-up sheet attached with proposed costings for after school wrap-around care. Please fill in the form with the days/times that you would intend to take up this offer. We will be initially proposing three options:

The first is an hour of after-school care from 3.15-4.15pm, the second is two hours from 3.15-5.15pm.

Thirdly, children who are attending a regular after school club from 3.15-4.15pm are welcome to join wrap-around care from 4.15-5.15pm. This would allow children who are attending usual school clubs, the option of joining the wrap-around care until 5.15pm after their usual club has finished.

It is important that we have an accurate idea of how many parents/carers will take up this offer, so that we can confirm whether this is possible based on these numbers. We intend for the wrap-around care to be run by current staff.

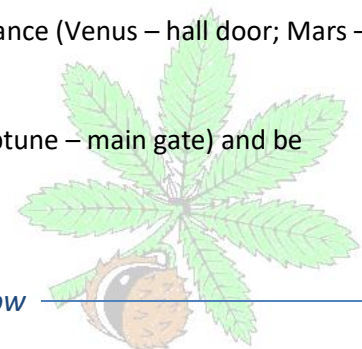
Please hand in your completed form to the school office by **Friday, 8th July**. If we are able to go ahead based on numbers, final booking arrangements will be sent out during the Summer Holidays, ready for September.

Please note, for both the Early Club and Wrap-around care, booking and payment will be required in advance. We will be introducing an online payment system (via Teachers2Parents) in September. Further information about this will be sent home during the summer holidays and we hope that you will find this a much easier and more convenient way to pay for all clubs, trips etc.

September

Lastly, I include below an outline below of the drop-off/pick-up plans for September. As you will, see they are very similar to this year. Please note, however, that Venus and Mars Class will both enter via the hall door at drop off. Upon collection, they will be picked up via the current entrance (Venus – hall door; Mars – side door by staff room).

Neptune and Jupiter will be dropped off as current (Jupiter – front door; Neptune – main gate) and be collected from each as usual.



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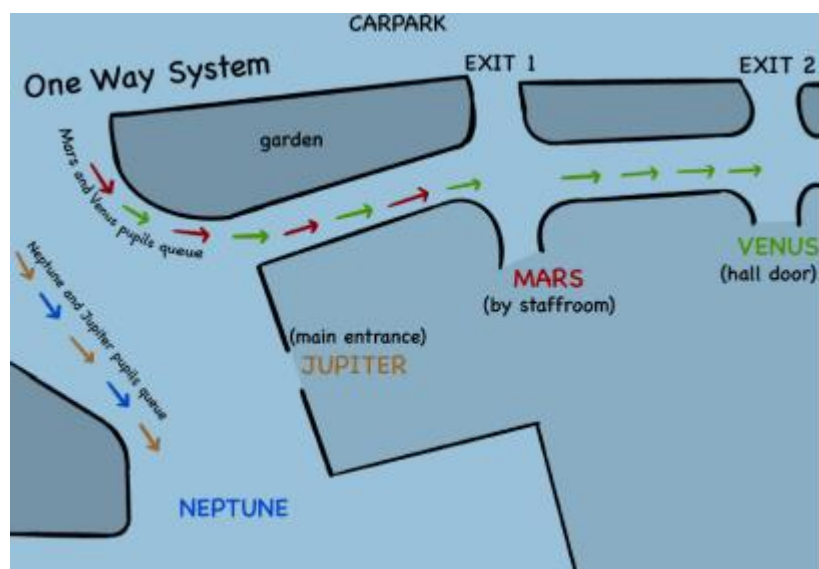
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Staff will form a rota in the mornings, to allow them time to set up for lessons, but also allowing a member of staff to be at each door to pass on any messages.

Further details of PE days etc. will be emailed before the start of the September term which begins on **Monday 5th September 2022.**

I very much look forward to seeing you all the events over the coming final weeks of term. We wish a warm welcome to all our new Year Rs, who will enjoy their transition afternoons, and hope that our current Year 6s have a lovely final few weeks with us.



With kind regards

Andrew Stapley

Headteacher

