

# Brabourne Church of England Primary School

Brabourne, Ashford, Kent TN25 5LQ \* Tel/Fax 01303 813276 \* email [office@brabourne.kent.sch.uk](mailto:office@brabourne.kent.sch.uk)

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Headteacher: Mr Andrew Stapley

1 September 2021

Dear parents/carers

I do hope you have all had a good summer and, despite the rainy weather, had some quality time as a family.

The staff and I would like to say a huge thank you to all the parents for all the presents sent in at the end of last term. Your kindness was really appreciated by us all.

We are very much looking forward to seeing the children tomorrow and welcoming our new Year R children to the school.

My hope is that this year will be a much more settled one for everyone. As I mentioned in my letter, before the summer holidays, many of the routines established last year will remain this term. I have detailed some of these below for your information. Please note the slightly later pick up time for the first classes to leave.

In addition, children do not need to bring any stationery to school as these will be supplied. Please make sure your child dresses smartly in the correct school uniform. Details can be found on our website: [www.brabourne.kent.sch.uk/parents/uniform](http://www.brabourne.kent.sch.uk/parents/uniform).

There will be no PE on Thursday and Friday of this week. PE will start next week and details of the days this will take place will be sent in due course. We would like children to continue to wear their PE kit to school on these days. Again, please refer to the uniform webpage for details.

Early morning club will begin tomorrow morning, 2<sup>nd</sup> September. Please drop your child/children with Miss Court at the hall door.

After school clubs will commence in due course. There will be no homework until the week commencing 13<sup>th</sup> September.

Drop off and pick up will continue to take place at the designated points outlined in the map below.

Wearing a mask for any visit to the office would be appreciated and please note that Mrs. Mac is only working part-time for the next couple of weeks due to personal reasons.

I will be writing a separate letter to our new Year R parents, in addition to this one, with details of the children's first few days of their new school.

I very much look forward to welcoming everyone back tomorrow.

With best wishes,

Andrew Stapley  
Headteacher



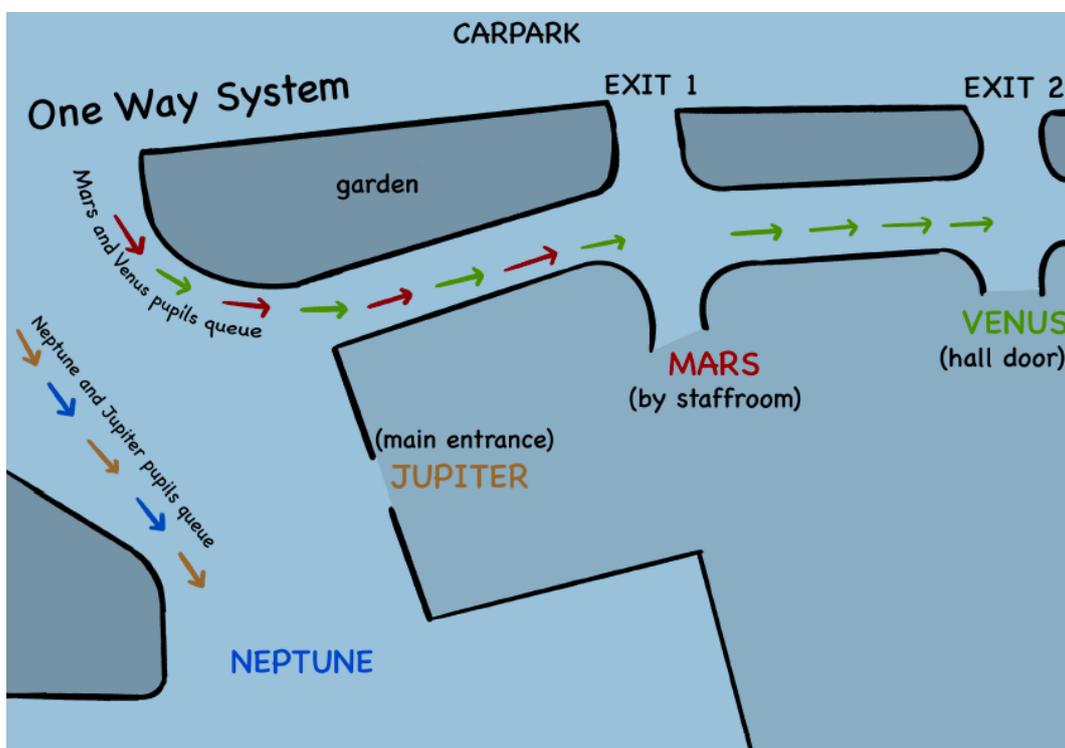
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## Beginning of Day

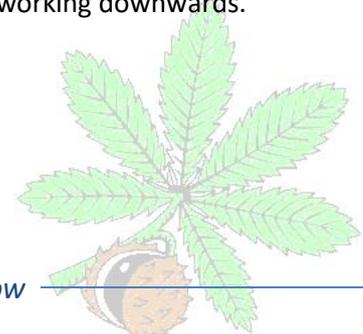
There will be a one way system of movement from the top of the main entrance to the school, down the pathway by the side of the school and out by either the double gates or the far end gate by the PTA shed. This plan is detailed in the following diagram. Entrances and exits are labelled, as well as drop off and collection points for each class.



Parents of Jupiter and Neptune pupils will line up down the right hand side of the hedge by the school gate. Jupiter pupils may walk down unattended if they are responsible enough to do so. Jupiter pupils will enter through the school main door and enter directly into the classroom. Neptune pupils will enter via the main school gate and enter through the playground into their class.

Mars pupils will enter via the side door by the staffroom. Venus pupils will enter through the hall doors.

Parents with siblings should drop each child off at the appropriate entrance for the class using the one way system, before moving onto the next one, starting with the eldest pupil and working downwards.



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## Start of Day

TIME	CLASS ARRIVAL
8.40-9.00	Children from all classes to arrive between these times. Children to enter school via class drop off points.

## End of Day

The one way system will be in place also at the end of the school day. Parents of children in Neptune and Venus should collect their child at 3.05pm. Parents with siblings in these classes should also collect their children from the Jupiter and Mars collection points. Jupiter and Mars classes will be collected at 3.15pm.

TIME	Cohort	LOCATION
3.05pm	Neptune/Venus (+siblings in Jupiter and Mars)	Via the one way system, parents collect from the designated pick up locations per class.
3.15pm	Jupiter and Mars	Via the one way system, parents collect from the designated pick up locations per class.



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*Sow the seeds... Nurture... Watch them grow*